# TCCAO Academic Executive Leadership Program: Application Form

Congratulations on being recognized by your Chief Academic Officer, who has nominated you for the TCCAO Academic Executive Leadership Program in acknowledgment of your leadership.

Complete this application form and submit it with a current CV to the TCCAO AEL Program Coordinator Chris Lyons (clyons@utsystem.edu). Your CAO will submit a letter of support separately.

**Deadline for Submission of all Materials: March 1, 2026**

Questions should be directed to the TCCAO Academic Executive Leadership Program Coordinator Chris Lyons (clyons@utsystem.edu).

## Section 1: Nominee Information

Full Name: _____

Current Title/Position: _____

Institution: _____

Email Address: _____

Phone Number: _____

## Section 2: Statement of Interest (500 words)

Describe your interest in participating in the TCCAO Academic Executive Leadership Program. Include:

1. Brief summary highlighting aspects of your career path and leadership experiences.
2. Your leadership development goals
3. How this program aligns with your envisioned career trajectory
4. What you plan to gain from shadowing experiences and cohort engagement

## Section 3: Areas of Interest for Shadowing

Please indicate the area(s) you are most interested in exploring during your shadowing experiences:

- ☐ Strategic Planning
- ☐ Enrollment Management
- ☐ Curriculum Development
- ☐ Budgeting and Resource Allocation
- ☐ Shared Governance
- ☐ Change Management
- ☐ Student Affairs
- ☐ Educational Technology
- ☐ Scholarship and Research
- ☐ Community Relations
- ☐ Other (please specify): _____

## Section 4: Capstone Preferences

Would you prefer to complete:

- ○ A strategic mini-project co-developed with host institution(s)
- ○ A leadership reflection/analysis based on shadowing experiences
- ○ Open to either option
- ○ Other:___ _____

## Section 5: Shadowing Availability & Logistics

The summer/fall shadowing experience will be tailored to meet the needs of both the fellow and the host institution with the aim of providing a meaningful and impactful experience that is also flexible. Fellows are encouraged to participate in at least 40 hours of shadowing with one or across multiple host institutions.

List preferred months for shadowing (June–December 2026): _____

List known scheduling constraints or travel limitations: _____

## Section 5: Signature

By submitting this form, I acknowledge my interest in participating in the program and understand that admission to the AEL Program is competitive and determined through TCCAO's review and selection process.

Signature: _____

Date: _____